

# Celebrating 60 Years



Conference & Tradeshow Since 1959

## Evolving Leadership

# EXHIBITOR REGISTRATION PACKAGE 2019

April 3-5 2019  
Sheraton Red Deer Hotel, 3310 50 Avenue  
Red Deer, Alberta  
(403) 346-2091



## PLEASE JOIN US AT THE 60th ANNUAL LOCAL GOVERNMENT ADMINISTRATION ASSOCIATION CONFERENCE & TRADE SHOW.

This opportunity connects you with one of the single largest purchasing groups within Alberta. The LGAA Conference & Trade Show will put your firm in front of potential clients and set the stage for strong dialogue between you and the delegates.

**There are a limited number of booths so your quick response is important to secure your preferred booth location.**

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### SCHEDULE

**Wednesday, April 3, 2019**  
**Set Up 3:00 PM - 7:00 PM**

**Thursday, April 4, 2019**  
**Set Up 6:30 AM - 7:30 AM**

**Thursday, April 4, 2019**  
**Tradeshow Times 8:00 AM - 10:00 AM | 11:30 AM - 1:30 PM**

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The delegates at this conference are the people who direct, recommend, and make decisions for all purchases within their respective municipalities.

- Chief Administrative Officers
- Senior Management & Administrative Staff of municipalities from across Alberta

**2019 rates are \$630.00 per booth or corner booth for \$735.00 (prices include GST).  
Please remember that your booth is secured upon receipt of full payment.**

Your booth will include:

- 10 ft wide X 10 ft deep booth space
- An 8 ft high rear wall drape with 3 ft side drapes
- 1 - 8 ft skirted table with two chairs placed
- Power – 110-volt connection per booth
- High Speed internet on a remote is accessible to all trade booths
- Food for **2** exhibitors. Extra meal or banquet tickets can be purchased for \$63/person

If you have any questions please contact:

**Candace Hewko**  
**Trade Show Coordinator**  
**PH: (780) 525-2855**  
**E: [tradeshow@lgaa.ab.ca](mailto:tradeshow@lgaa.ab.ca)**

*The Local Government Administration Association (LGAA) membership consists of over 160 municipalities throughout the Province of Alberta.*





Wednesday, April 3, 2019 | SET UP 3:00 PM - 7:00 PM & April 4, 2019 6:30 AM - 7:30 AM  
Tradeshow Times are Thursday, April 4, 2018 | 8:00 AM - 10:00 AM | 11:30 AM - 1:30 PM  
Sheraton Hotel, 3310 50 Avenue, Red Deer, Alberta



## Registration Form

### Cheques Payable to: LGAA - Tradeshow

Candace Hewko  
P. O. Box 565  
Thorhild AB T0A 3J0  
tradeshow@lgaa.ab.ca  
Ph: (780) 525-2855  
Fax: (780) 525-2856

Registration deadline is **March 20, 2019**. A confirmation will be forwarded to you upon receipt of your registration and payment. **Payment must accompany registration. No REFUNDS.** Keep a photocopy of the registration form for your records.

Disclaimers: All supplies and equipment of any kind brought onto the premises by the exhibitor before, during or after the show shall be at the exhibitor's own risk absolutely. Trade Show Management, Facility Management and their employees and agents shall be protected and indemnified from all claims made by or on account of loss or damage to property or injury or death resulting from the show or occupancy of the space allotted as per this agreement.

Corner booth \_\_\_\_\_ x \$735.00 (GST included)  
Regular booth(s) \_\_\_\_\_ x \$630.00 (GST included)  
Extra Meal Ticket(s) \_\_\_\_\_ x \$63.00 (GST included)  
Banquet Ticket(s) \_\_\_\_\_ x \$63.00 (GST included)  
PLEASE NOTE: EACH BOOTH INCLUDES MEALS FOR 2 EXHIBITORS.

Amount Due \$ \_\_\_\_\_  
GST # 88824-1619 RT 0001

**Other Trade Show items may be attained prior to the Trade Show by contacting Willson AV Services at: [jamie@willsonav.com](mailto:jamie@willsonav.com) OR (403) 598-5371**

Are you having a draw at your booth?

Yes  No

### Booth Preference

CHOICE # 1 \_\_\_\_\_ CHOICE # 2 \_\_\_\_\_

### Checklist

- Payment must accompany registration
- Choice of Booth
- Company Biography (75 words maximum)
- Company Logo for Advertising

Primary Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_

Two (2) exhibitors from each booth are invited to all food opportunities in the Trade Show. Please print clearly.

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Twitter: \_\_\_\_\_ LinkedIn: \_\_\_\_\_

Name on Credit Card: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_ Type (V, MC): \_\_\_\_\_ Exp: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Registration confirmation & invoices will be sent to the address provided above.